



Student Ambassador Application

Job Description on opposite side.

Name _____ Student ID # _____

Phone _____ E-mail Address _____

Do you qualify for work study? Yes No Not sure

Are you currently enrolled as a student at Inver Hills? Yes No

How many credits have you completed at Inver Hills? _____

Do you have a 2.5 GPA or better? Yes No

What is your anticipated graduation date? _____

1. Describe your involvement outside of the classroom at IHCC (student clubs and organizations, athletics, volunteering, etc.):

2. Why are you interested in being a Student Ambassador?

3. What qualities do you have that would make you a good Student Ambassador?

4. If a friend was interested in attending Inver, what would you tell them about the college?

Email this application to Student_Life@inverhills.edu

Student Ambassador Job Description

Primary Responsibilities

- Work in the Student Life Office and Cultural Center, create a welcoming environment for students
- Work at, promote, and plan campus-wide events.
- Conduct campus tours as needed.
- Assist with New Student Orientations
- Conduct courtesy and reminder telephone calls to prospective students.
- Promote club involvement on campus in a variety of ways including tabling, passing out flyers, talking with new students at the Student Life Office.
- Provide services to students at the Student Life Counter during office hours and some evenings.
- Appear in college promotional materials if requested.

Expectations

- Ambassadors will serve as a positive representative of the college and of Student Life.
- Ambassadors must be willing and able to talk to a variety of new people at events and in the Student Life Office.
- Ambassadors will follow attire guidelines which may be different depending upon the shift worked.
- Must have a GPA of at least 2.5 and must maintain a semester and cumulative GPA of at least 2.5 while a Student Ambassador
- In the event that an Ambassador is unable to make it to an event, or will be late, the Ambassador is required to contact the person coordinating the event...as well as find a replacement.

Minimum Qualifications

- Ability to communicate efficiently and effectively in English orally and in writing.
- Familiarity with campus programs and services, and commitment to promoting
- Inver Hills Community College to prospective students of diverse ages, educational and ethnic backgrounds.
- Demonstrated leadership skills.

Preferred Qualifications

- Completed at least 12 credits at Inver Hills Community College
- Active Member of the Inver Hills Student Senate
- Leader in an Inver Club or Small Community.