

Join the Team:

# Student Senate



## SENATE MEETS FRIDAYS AT 2 PM

To access all meeting agendas, minutes, and other information to participate in Senate meetings, please join our Student Senate Microsoft Team! To get started, you can download the desktop or mobile app, use QR code, or start here:

[www.microsoft.com/en-us/microsoft-teams/download-app](http://www.microsoft.com/en-us/microsoft-teams/download-app)

STEP

1

Use this link to access the Student Leadership and Organizations Team:

<https://teams.microsoft.com/l/team/19%3a59be44bc96004687a1cf53825f8ade3b%40thread.tacv2/conversations?groupId=137170e6-2ac4-41e4-94a1-2d0155e5836c&tenantId=5011c7c6-0ab4-46ab-9ef4-fae74a921a7f>

Sign In with your StarID and password.

STEP

2

If prompted, enter this access code:

**qdgppq5h**

## ONCE YOU HAVE JOINED

Look for the Student Senate section within the IHCC-Student Leadership and Organizations Team. This section will hold the documents, links, and other information needed for Student Senate. You can also use the chat feature to talk to Student Senate Advisors or Student Senate Officers!

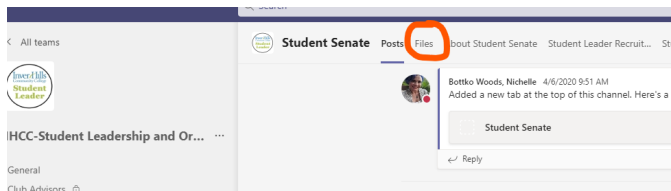
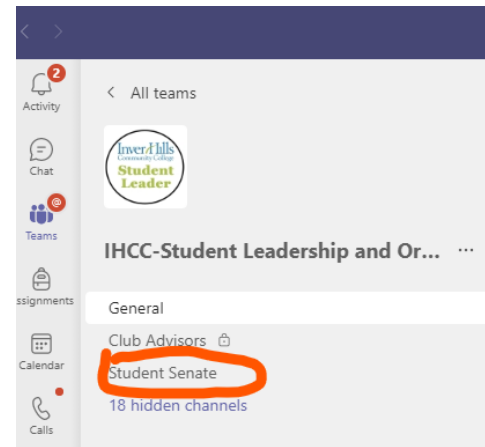
# Navigating in the Team: Student Senate

## DESKTOP APP INSTRUCTIONS

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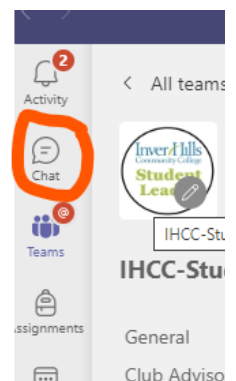
**Find the Student Leadership Team, once there, you can find the Student Senate “channel” on the list of groups in the left sidebar.**



**Once there, you will see tabs along the top of the screen, and all files are stored in the tab that says files**

**Most files for this semester are under the file [Spring Semester 2022](#)**

**You can search for Senate members and advisors and send them a chat using the Teams app on your computer or phone as well. Click Chat**



**Then type the name of the person you are looking for in the search box at the very top of the screen**

**SENATE MEETS FRIDAYS AT 2 PM ON ZOOM**

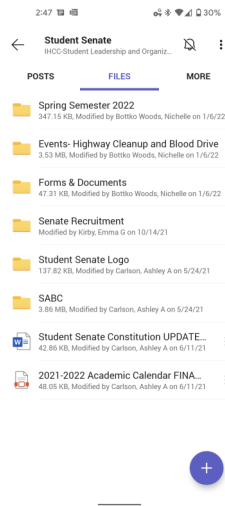
# Navigating in the Team: Student Senate

## MOBILE APP INSTRUCTIONS



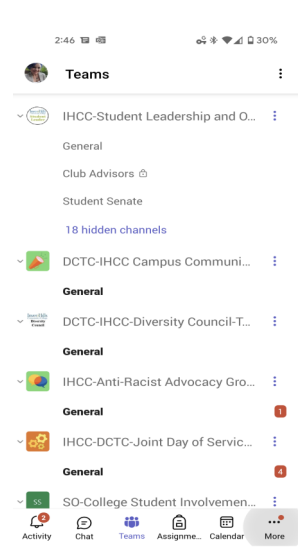
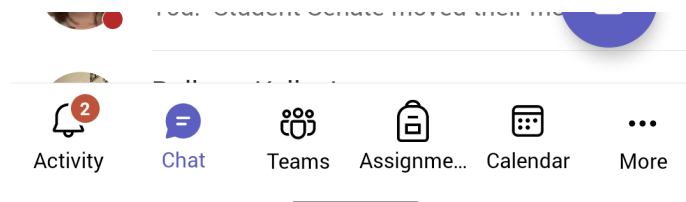
QR code to download app.

Select Teams at the Bottom of the screen, find the IHCC-Leadership and Organizations Team. The Student Senate “channel” will be listed under it.



Once there, you will see tabs along the top of the screen, the files section will be there. Most files for this semester are under the file [Spring Semester 2022](#)

The chat features are available on the bottom of the screen.



SENATE MEETS FRIDAYS AT 2 PM ON ZOOM